

Acadia University



# Pre-departure Guide

English Language Studies

2010/2011

# Checklist

1) Apply

2) Pay

3) Buy Medical Insurance

4) Arrange for Accommodations

5) Arrange Airport pick-up

6) Arrive

## Step One - How to Apply

### How to apply for EAP –English for Academic Purposes program

- Please complete the online EAP registration form.
- Click APPLY on the right hand side of this site:  
<http://www.openacadia.ca/index.php/acil-apply>

If you wish to apply for admission to Acadia University for an undergraduate program please visit this site. <https://central.acadiau.ca/apply/application>

Send your completed application form and \$125 (Canadian Currency) application fee to:

<p style="text-align: center;"><b>Acadia Centre for International Languages</b> Open Acadia Acadia University 38 Crowell Dr. Wolfville, NS B4P 2R6 Canada</p> <p style="text-align: center;">Fax : + (902)-585-1068</p>
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When you have received confirmation of conditional acceptance from Acadia, it is your responsibility to obtain your Student visa from the Canadian government. Before you buy a plane ticket, you must satisfy the requirements of the Canadian immigration authorities in your country, or the office that is responsible for your country's Canadian immigration matters, and provide them with all of the necessary documentation.

If you have any questions about applying for your Student Authorization, visit: [Canadian Embassies and High Commissions Abroad Web Site](#)

Applications for visitor's visas, Student Authorizations are available at: [www.cic.gc.ca](http://www.cic.gc.ca)

## Step Two - Pay

Once you have received your student visa, you need to pay your application, tuition and homestay fees. These fees can be paid by:

- VISA or MASTERCARD
- Cheque – Payable to Acadia Centre for International Languages
- Money Order
- Telegraphic Transfer

If you pay by telegraphic transfer, you should send a RECEIPT of the transfer to the Acadia Centre for International Languages, and include your full name and Acadia ID # number.  
Telegraphic Transfer to:

Bank of Montreal  
424 Main Street  
Wolfville,  
Nova Scotia,  
Canada B4P 1C9

Account # 206-1016734

Transit # 02063

Bank Code: 001

Swift Codes: Transferring United States currency: PNBUS3NNYC

Transferring Canadian or other currency (except US currency): BOFMCAM2

There is at least a 30 day hold on money that is sent to Canadian Banking Institutions from International countries. For this reason, please send payments at least one to two months prior to the EAP/EPP program start date.

You can contact the English Language Studies Program about the fee rates at: [acil@acadiau.ca](mailto:acil@acadiau.ca)

Fees must be paid in full before arriving at Acadia University (in order to confirm a place in program)

## Step Three - Buy Medical Insurance

While in the Language Program, students are not covered under Acadia's medical plan. Students **MUST** have medical insurance. It is the students' responsibility to obtain adequate health insurance before leaving their home country. You should buy travel insurance that will cover your trip to Canada before you leave. We recommend **Student Guard** (Healthcare for International Students).

Telephone: 1 877 873 8447 or 1 905 731 8140

Fax: 1 905 731 6676

Email: [admin@studentguard.com](mailto:admin@studentguard.com)

Website: <http://www.guard.me/>

## Step Four - Arrange Your Accommodations

There are three options for accommodation:

### 1. **Homestay**

If you wish to live with a Homestay Family you **MUST** indicate this on your application form. Students are expected to stay with their homestay family for the length of the EAP term.

### 2. **Residence**

On campus housing is also available in Acadia's student residences. For more information on Acadia's residences visit the Residence Life Site.

<http://www.acadiau.ca/studentaffairs/residencelife/index.html>

### 3. All applications are done online.

<http://www.acadiau.ca/studentaffairs/residencelife/apply.html>

### 4. If you live in residence, you must stay for a semester or pay a penalty fee for leaving before the end of the semester.

The email address is [residencelife@acadiau.ca](mailto:residencelife@acadiau.ca) if you have questions.

### 5. **Off Campus**

If you wish to live in an apartment off-campus you are responsible for finding your own accommodation. You must have a place to live before you arrive at Acadia University. Visit the following website for off-campus accommodations. <http://www.findaspot.com>

## Step Five – Arrange Airport Pick-up

If you want to be picked you up at the airport, you must send your flight details to Grace Raynard at least 7 days before you arrive. The ACIL service provider will pick you up at the airport and take you directly to your homestay family or to your residence on campus or apartment at Acadia University.

If your flight is delayed, you must call the number that you have been sent from ACIL and inform us of your new arrival time. If you don't inform us of changes we will not know when to pick you up and you may be required to pay the pickup fee twice.

### Grace Raynard

Student & Agent Liaison,  
International Programs  
English Language Program  
Phone: + (902) 585-1214  
Fax: + (902) 585-1068  
Email: [acil@acadiu.ca](mailto:acil@acadiu.ca)

Students can arrange their own airport pick-up. Students may contact:

<b>A World Class Limousine</b> Phone: + (902) 864-4004 Email: <a href="mailto:info@nslimo.ca">info@nslimo.ca</a> Toll Free 1-800-565-2777	<b>Woods Limousine Service</b> Phone: + (902) 542-5248 Email: <a href="mailto:bookings@woodslimo.com">bookings@woodslimo.com</a> Toll Free 1-888-720-5466
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## Step Six - Arrive

After you've arrived, and are settled in your accommodation please contact Grace Raynard.

The office for the English Language Program is located at:

**Acadia University**

38 Crowell Drive, Willett House

Open Acadia

Wolfville, NS B4P 2R6

Canada

Phone: + (902) 585-1214

Fax: + (902) 585-1068

Email: [acil@acadiau.ca](mailto:acil@acadiau.ca)

Click for a map of campus. [http://security.acadiau.ca/campus\\_map.html](http://security.acadiau.ca/campus_map.html)

